

**Town of Ridgefield
Parking Authority Meeting**

August 20, 2026 – 8:00 a.m.

Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:00 a.m.

1. Approval of minutes from July 16, 2026. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 7/16/26. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish has returned to working his normal schedule. He reported that necessary replacement signs have been installed, and the Fairfield County Bank signs in the Donnelly lot (closest to Governor Street) will be removed soon. The striping of the lots is on-going, with several already completed. He asked about the 11 spaces that will be designated for ParkMobile and the use of those spaces by handicap tag holders. Under state law, handicap tags cannot be time limited in any space, but for paid municipal spaces, it's up to the PA to determine enforcement. We'll revisit this issue once the ParkMobile is in place in the Bailey Avenue lot. The recent changes made by the town in the Bailey Avenue lot (the PA was not notified of this work) pertain to the DOJ ADA audit, and resulted in the loss of at least 2 spaces.
3. Recency Centers, 404-424, 424R and 426 Main Street. Mr. Recck heard from Regency representative Ali Chivily who indicated they are working on the DOJ/ADA issues in their lot because the deadline is coming up soon so they have not finalized their decision regarding the proposed license agreement. Mr. Recck will let her know that if 426 Main Street is included in our agreement, it may be easier for them to comply since it would be considered one lot.
4. ParkMobile Discussion. There are 11 spaces in the Bailey Avenue lot (reduced by 1 as a result of the changes in the lot) to be put into the ParkMobile system. ParkMobile is providing all necessary signage. Mr. Recck reported an Implementation Manager will be assigned to Ridgefield and that it should be operational in 3 to 5 weeks. Notifications will be sent via as many channels as possible – Chamber of Commerce, the Town's weekly newsletter, social media, and newspaper.
5. Parking data review & correspondence. Mr. Recck distributed the reports for July which were relatively unchanged from the prior month. Mr. Recck received notification from Wayne Addressi that he is renovating his store this month and that a truck will be temporarily parked in front of the store to remove furnishing from the store, but that it will be removed once the store is emptied. There was also an email from the owner of Shine Salon regarding accumulating parking tickets and a lost landlord permit. She was advised by Mr. Recck to pay the full amount due and file an appeal with the Appeals officer, as the PA has no authority to offer relief for tickets or fines.
6. Other business. Mr. Recck will contact the First Selectperson and Jake Muller to request better communication with the PA in the future when changes are made to the town-owned lots.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:41 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns